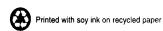
DOE F 1300.2
(07-94)
All Other Editions
Are Obsolete

U.S. DEPARTMENT OF ENERGY RECORD OF NON-GOVERNMENT STANDARDS ACTIVITY

OMB Control No. 1910-0900 OMB Burden Disclosure Statement on Reverse

Are Obsolete (See reverse side for instructions) OMB Burden Disclosure Statement on Reverse					
1. Type of Submittal Initial Submittal Revision of information previously submitted Termination of membership (complete blocks 1-8f only)					
2. Name (last, first, initial)	3. Title		4. Organization	Routing Symbol	
5. Mailing Address	6. Employment Status				
		☐ DOE Employee ☐ Other (specify)			
7. Office Telephone Number ()	8a. Name of Non-Government Standards Body (NGSB)				
FAX ()	Cou	Country			
8b. Name of Main Committee	8	8b. Name of Main Committee			
Main Committee Number	Main Committee Number				
8c. Type of Main Committee (check one)	8	8c. Type of Main Committee (check one)			
☐ Standards Management ☐ Standards Related ☐ Standards Writing ☐ Other (specify)	Standards Management Standards Related Standards Writing Other (specify)				
8d. Name of Subcommittee	8d. Name of Subcommittee				
Subcommittee Number	Subcommittee Number				
8e. Name of Task or Working Group (WG)	8	8e. Name of Task or Working Group (WG)			
Task or WG Number	_	Task or WG Number			
8f. Other Activity if not listed above (specify)	8f. Other Activity if not listed above (specify)				
Number		Number			
9. Your position in the activity	9	9. Your position in the activity			
☐ Member ☐ Vice Chair ☐ Alternate	ate Member Vice Chair Alternate			Alternate	
Chair Secretary Delegate		Chair S	Secretary	Delegate	
Technical Advisor Other (specify)	_	Technical Advisor			
10. Voting Status (check one)					
11. Representation DOE Other (specify)					
12. Brief scope of the activity	13	3. Signature of Participant		Date	
	14	14. Signature of Approving Official Date			
	15	15. Title of Approving Official			

Mail to: Technical Standards Program Office c/o Performance Assurance Project Office P.O. Box 2009, Oak Ridge, TN 37831-8065



INSTRUCTIONS

OMB Burden Disclosure Statement

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Office of Information Resources Management Policy, Plans and Oversight, Records Management Division, HR-422 - GTN, Paperwork Reduction Project (1910-0900), U.S. Department of Energy, 1000 Independence Avenue, S.W., Washington, DC 20585; and to the Office of Management and Budget (OMB), Paperwork Reduction Project (1910-0900), Washington, DC 20503.

- 1. Indicate type of submittal by placing a check mark in the appropriate block. Minor changes such as a new telephone extension or mailing address may be made by notifying the Technical Standards Program Office by telephone (615-574-0396). If recording termination of a membership, complete block 1-8f only. [Note: Sections 8b through 10 must be completed for each committee, subcommittee, or working group of the NGSB noted in block 8a of which the participant is a member (each form can be used for 2 committees). Multiple forms may be necessary if the participant is a member of numerous activities within one NGSB or is a member of more than one NGSB.]
- Name of individual participating in a non-Government standards activity.
- Title of person participating in a non-Government standards activity.
- Organization of which the person is a member: U.S.
 Department of Energy (DOE) list organization number (EH-1, ER-8, DP-42 etc.); Contractors list company name and DOE organization supported (Oak Ridge National Laboratory ER, Westinghouse Savannah River Site DP, etc.)
- Mailing address of person participating in a non-Govenrment standards activity.
- 6. Indicate whether the person participating in a non-Government standards activity is a direct DOE employee, or is a contractor.
- 7. Office telephone number and fax number.
- 8a. Enter the name of the NGSB and the country under whose auspices the standards committee is operating.
- 8b. Name (and number) of the Main Committee the standards group (subcommittee/working group etc.) reports to. Example: Nuclear Fuel Cycle C26
- 8c. Type of Main Committee. (If only recording participation on a main committee, do not complete blocks 8d 8f.
- 8d. Name (and number) of the Subcommittee. (Complete blocks 8d thru 8f to the lowest level group being recorded on this form.
- 8e. Name (and number) of the task or working group (WG).
- 8f. Include any working Sub-Group not listed above that the person participating in a non-Government standards activity is involved in.
- 9. Record your current or planned position in an activity.
- Indicate whether the member is able to vote on issues brought before the NGSB committee. (Liaison members often do not vote.)

- 11. DOE employees and contractors who are formally designated by the appropriate senior line manager to participate in the activities of NGSBs as an official DOE representative should check the "DOE" block. DOE employees and contractors who are members of technical or professional societies and associations because of personal or professional interest should check the "Other" block.
- 12. Briefly describe the scope of the activity.
- Signature of participant and date signed.
- 14. DOE employees and contractors who will be the DOE representative must obtain the signature of the Departmental Element or designated representative as Approving Official before submitting the form. Members not representing DOE are not required to obtain approval unless internal company procedures require higher level company authorization.
- 15. Title of Approving Official.